



Antelope Valley
Medical Center

MEETING MINUTES

ANTELOPE VALLEY HEALTHCARE DISTRICT
BOARD OF DIRECTORS MEETING – PUBLIC SESSION

Community Resource Center – Auditorium
44151 15th Street West, Lancaster, CA 93534

APRIL 27, 2022

DIRECTORS PRESENT:

Abdallah Farrukh, MD, Chair
Kristina Hong, 1st Vice Chair
Dr. Tusso, MD, Secretary
Don Parazo, MD, Treasurer

DIRECTORS ABSENT:

OTHERS PRESENT:

Edward Mirzabegian, Chief Executive Officer
Troy Schell, General Counsel
Pramod Kadambi, MD, Chief of Staff
Satya Dandamudi, MD, CMO
Stephanie Herider, CNO (only present for II. B.)
Kayla Martz, Executive Assistant to the CEO & BOD

5:00PM – DINNER SERVED

5:30PM – OPEN TO PUBLIC /ADJOURN TO EXECUTIVE SESSION

START TIME: 6:42PM

- I. **REPORTABLE ACTIONS TAKEN IN EXECUTIVE (CLOSED) SESSION** – Abdallah Farrukh, MD, Chair
- A. Report on Actions on Claims Filed with the District (**REPORT**)
 - B. Medical Staff Recommendations (**REPORT**)
- II. **CONSENT CALENDAR – THE CONSENT CALENDAR, AGENDA ITEMS MAY BE ACTED UPON WITH ONE MOTION, A SECOND AND THE VOTE** – Abdallah Farrukh, MD, Chair
- A. Approval of Board Public Session Meeting Minutes of March 30, 2022 (**ACTION**)
 - B. Acceptance of Finance Committee Meeting Minutes of March 30, 2022 (**ACTION**)
 - C. Approval of Quality Management/Clinical Safety Policy & Procedure QM-PC.1 entitled PATIENT SAFETY PLAN (**ACTION**)
 - D. Approval of Administrative Policy & Procedure Manual LD.41.A entitled NON-CAPITAL MANAGEMENT AND DISPOSITION (**ACTION**)
 - E. Approval of Administrative Policy & Procedure Manual LD.29 entitled USE OF PETTY CASH (**ACTION**)
 - F. Approval of Administrative Policy & Procedure Manual LD.7 entitled ANNUAL BUDGET (**ACTION**)

Public Comment made regarding II. A.

MOTION: Dr. Tusso made a motion to approve the Consent Calendar; Seconded by Dr. Parazo. The motion passed unanimously.

III. COMMITTEE REPORTS & RECOMMENDATIONS

A. Finance Committee – Don Parazo, MD, Chair

1. Approval of March 2022 - Financial Report (**ACTION**) – Edward Mirzabegian, CEO

Admission Trends: March 2020 - March 2022 Graph Reviewed

Net Patient Revenue Trends: March 2020-March 2022 Graph Reviewed

Statement of Income – March 2022

- Total Operating Revenue: Actual=40,381 Budget=48,970 LY=44,063 / -8.4% Variance from LY
- Total Operating Expenses: Actual=39,482 Budget=43,769 LY=40,089 / -1.5% Variance from LY
- EBIDA: Actual=2.2% Budget=10.6% LY=9.0% Variance
- Net Income: Actual=-7.4% Budget=7.0% LY=9.0%

Mr. Stephens noting increases in interest rates over the last 3 months rapidly increasing, causing pressure on reserve funds.

Statement of Income – Year to Date: Reviewed & Discussed

- Total Operating Revenue: Actual=311,043 Budget=401,792 LY=358,720 / -2.1% Variance from LY
- Total Operating Expenses: Actual=330,639 Budget=375,171 LY=342,707/ -3.5% Variance from LY
- EBIDA: Actual=5.8% Budget=6.6% LY=4.5
- Net Income: Actual= -1.0% Budget= 2.6% LY= -.8%

Mr. Stephens noting more supplemental revenue this year vs last year. Registry, also lower than last year. Supply Expenses looking better than last year due to the decrease of COVID Patients.

FY 2022 Trend – Reviewed

Mr. Stephens noting the Charge Master increase in March 2022 of 2.5%.

Volumes – March 2022

- Acute Discharges: Actual= 1,466 / Budget= 1,572
- Acute Patient Days: Actual= 6,602 / Budget= 7,032
- Adjusted Patient Days: Actual= 9,694 / Budget= 13,414
- Observations: Actual= 82 / Budget= 368
- Avg Daily Census: Actual=213 / Budget= 288
- Acute LOS: Actual= 4.50 / Budget= 4.11
- Acute CMI: Actual: 1.61 / Budget= 1.50
- Medicare Acute LOS: Actual=5.89 / Budget=4.74
- Medicare CMI: Actual=2.09 / Budget=2.00
- Deliveries: 243 / WIP Surgeries: 72
- Trauma Cases: 134
- ER Visits: 9,587 / ER Admits: 1,135
- I/P Surgeries: 317 / O/P Surgeries: 286 TOTAL: 603

Volumes – YTD

- Acute Discharges: Actual= 13,576 / LY= 14,296
- Acute Patient Days: Actual= 64,166 / LY= 65,543
- Adjusted Patient Days: Actual= 91,699 / LY= 95,435
- Observations: Actual= 1,196 / LY= 2,731
- Avg Daily Census: Actual= 234 / LY= 239
- Acute LOS: Actual= 4.73 / LY= 4.58
- Acute CMI: Actual= 1.60 / LY= 1.55

- Medicare Acute LOS: Actual= 5.67 / LY= 5.29
- Medicare CMI: Actual= 2.21 / LY= 2.08
- Deliveries: Actual= 2,727/ LY= 2,989
- WIP Surgeries: Actual= 934 / LY= 1,015
- Trauma Cases: Actual= 1,192 / LY= 1,086
- ER Visits: Actual= 85,497/ LY= 77,949
- ER Admits: Actual= 9,983 / LY= 10,216
- Total Surgeries: Actual= 5,059 / LY= 5,495

Payor Mix – Graph Reviewed

Medicare: 36.6% / Medi-Cal: 38.6% / Commercial: 22.1% / Other: 2.1% / Self-Pay: 0.7%

Collection & Debt Service Coverage Requirements – March 2022

- Cash Collection/Net Pt Revenue: Actual= 118.7% / LY= 112.1%

Record Cash Collection in March 2022.

- YTD Cash Collection/Net Pt Revenue: Actual= 102.9% / LY= 97.2%
- Bond Covenant Requirements: Days Cash on Hand= 161.6
- Debt Service Coverage: 2.56

PUBLIC COMMENT: Mr. Rives inquires about the 25M Medicare debt and payment and the Reserve Fund. Mr. Stephens answers the question with the payoff plan, noting the completion in September 2022. Mr. Rives also inquires about the contract labor increase. Mr. Mirzabegian responds to the question.

MOTION: Dr. Parazo made a motion to approve the Financial Report for March 2022; Seconded by Ms. Hong. The motion passed unanimously.

IV. NEW BUSINESS

A. Adoption of Election Services Resolution Number 042722 (ACTION) – Dr. Farrukh

MOTION: Dr. Parazo made a motion to adopt the Election Service Resolution Number 042722; Seconded by Ms. Hong. The motion passed unanimously.

B. Notification to Los Angeles County Registrar-Recorder regarding Board Vacancy (INFORMATION) – Dr. Farrukh

C. Discussion & Action to Initiate Process for Appointing New Board Member (ACTION) – Dr. Farrukh

Board Chair asks that General Counsel advise the Board on the process of the vacated seat.

Mr. Schell advises the responsibility of the Board to notify the LA County Registrar-Recorder/County Clerk of the Vacancy. At that point, the board must appoint a board member to fill the seat within 60-days. A notice must be placed in 3 areas stating the potential nomination for said appointment.

Dr. Farrukh noting the appointment will happen in Executive Session.

V. CHIEF EXECUTIVE OFFICER'S REPORT (INFORMATION ONLY) – Edward Mirzabegian, CEO

- COVID-19 Summary & Update
 - Mr. Mirzabegian noting, we had zero COVID patients in the hospital last week.
- BKD Auditors beginning the FY 2022 Audit
- Outpatient Infusion Center to include Home Health/Care
 - To be located in the AVOIC Building/3rd Floor
- Outpatient Pharmacy
 - 340b License
- ED Expansion Update
- CT3 Update
- Bi-Plane Update

- ER Census Increasing
- MICRA Update
- Financial Update

VI. PUBLIC COMMENT ON NON-AGENDA ITEMS

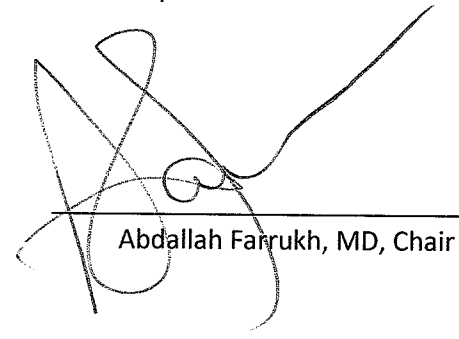
Public comment made by Mr. Hernandez as to the potential build of the new hospital.

Board members responded.

Public comment made by Mr. Rives regarding the potential build of the new hospital and board seat vacancy.

Board members and General Counsel responded.

VII. ADJOURNMENT: 7:29PM



A handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right, positioned above a horizontal line.

Abdallah Farrukh, MD, Chair