



MEETING MINUTES

ANTELOPE VALLEY HEALTHCARE DISTRICT BOARD OF DIRECTORS MEETING – PUBLIC SESSION

Community Resource Center – Auditorium
44151 15th Street West, Lancaster, CA 93534

NOVEMBER 29, 2023

DIRECTORS PRESENT:	OTHERS PRESENT:
Kristina Hong, Chair Doddanna Krishna, MD, 1 st Vice-Chair Don Parazo, MD, 2 nd Vice-Chair Abdallah Farrukh, MD, Secretary Steve Hofbauer, NREMT, Treasurer	Edward Mirzabegian, Chief Executive Officer Troy Schell, General Counsel Pramod Kadambi, MD, Chief of Staff Satya Dandamudi, MD, CMO Kayla Martz, Executive Assistant to the CEO & BOD

START TIME: 6:10PM

I. REPORTABLE ACTIONS TAKEN IN EXECUTIVE (CLOSED) SESSION – Kristina Hong, NP, Chair

A. Report on Actions on Claims Filed with the District (**REPORT**)

B. Medical Staff Recommendations (**REPORT**)

Ms. Hong reported on the Action on Claims filed with AVHD.

She also reported on the Medical Staff Recommendations.

II. CONSENT CALENDAR – THE CONSENT CALENDAR, AGENDA ITEMS MAY BE ACTED UPON WITH ONE MOTION, A SECOND AND THE VOTE – Kristina Hong, NP, Chair

A. Approval of Board Public Session Meeting Minutes of December 20, 2023 (**ACTION**)

B. Approval of Finance Committee Meeting Minutes of December 20, 2023 (**ACTION**)

C. Approval of Compliance Oversight Committee Meeting Minutes of October 12, 2023 (**ACTION**)

D. Approval of ED Modular Expansion Ownership Memo (**ACTION**)

E. Approval of Optum Bank Loan Agreement Memo (**ACTION**)

MOTION: Dr. Farrukh made a motion to approve the consent calendar; Seconded by Dr. Parazo.

The motion passed unanimously.

III. COMMITTEE REPORTS & RECOMMENDATIONS

A. **Finance Committee** – Kristina Hong, NP, Chair

1. Approval of December 2023 - Financial Report (**ACTION**) – Nathan Dean, CFO

Statement of Income – December 2023

- Total Operating Revenue: Actual= \$40.8 | Budget= \$44.8 | LY= \$54.6 | -25.3% Variance from LY

- Total Operating Expenses: Actual= \$39.5 | Budget= \$42.3 | LY= \$41.3 | -4.4% Variance from LY

- EBIDA: Actual= \$1.3 | Budget= \$2.5 | LY= \$13.3 | -90.1% Variance from LY

- Net Income: Actual= -\$2.1 | Budget= \$291 | LY= \$11.2 | -118.9% Variance from LY

Mr. Dean noting lower procedural volume. He further notes Managed Care Agreement payments and ongoing negotiations that are continuing in order to provide the organization proper payments/reimbursements for patient care.

Statement of Income – Year to Date: Reviewed & Discussed

- Total Operating Revenue: Actual= \$252.1 | Budget= \$265.8 | -.6% Variance from LY
- Total Operating Expenses: Actual= \$243.3 | Budget= \$250.4 | -.1% Variance from LY
- EBIDA: Actual= \$8.7 | Budget= \$15.3 | LY= \$10.1 | -13.6% Variance from LY
- Net Income: Actual= - \$3.0 | Budget= \$1.7 | LY= -\$3.7 | 18.7% Variance from LY

Mr. Dean noting that a strong expense control on behalf of the CEO is shown in the expense reports. Mr. Hofbauer inquires about the nurse contract labor. Mr. Dean and Ms. Hong provide a response.

Payor Mix Graph – Reviewed

Medicare: 39.3% | Medi-Cal: 38.2% | Commercial: 19.8% | Other: 1.8% | Self-Pay: 1.0%

Admission Trends – Reviewed Data

Volumes – December 2023

TOTAL SURGERIES: 606 | Budget: 655 | LY: 611 | -0.8% Variance from LY
TOTAL GI PROCEDURES: 323 | Budget: 363 | LY: 311 | 3.9% Variance from LY
TOTAL CC/IR/EP PROCEDURES: 152 | Budget: 157 | LY: 150 | 1.3% Variance from LY

Trauma Cases: 133 | Budget: 129 | LY: 129 | 3.1% Variance from LY
ER Visits: 10,195 | ER Admits: 1,152 | ER Conversion to I/P: 11.3%
Deliveries: 270 | Budget: 268 | LY: 298

Acute Discharges – Actual: 1,599 | Budget: 1,567 | LY: 1,639
Acute Patient Days - Actual: 7,651 | Budget: 7,433 | LY: 7,752
Adjusted Patient Days - Actual: 10,793 | Budget: 10,685 | LY: 10,894
Observations (as patient days) - Actual: 72 | Budget: 54 | LY: 33
Avg Daily Census – Actual: 247 | Budget: 240 | LY: 250

General Acute LOS – Actual: 4.78 | Budget: 4.74 | LY: 4.73
General Acute CMI - Actual: 1.57 | Budget: 1.57 | LY: 1.56
Medicare Acute LOS – Actual: 6.33 | Budget: 5.70 | LY: 5.65
Medicare CMI – Actual: 2.34 | Budget: 2.27 | LY: 2.07

Volumes – Fiscal YTD

TOTAL SURGERIES: 3,913 | Budget: 3,885 | LY: 3,910 | 0.1% Variance from LY
TOTAL GI PROCEDURES: 2,156 | Budget: 2,156 | LY: 2,109 | 2.2% Variance from LY
TOTAL CC/IR/EP PROCEDURES: 903 | Budget: 932 | LY: 869 | 3.9% Variance from LY

Trauma Cases: 818 | Budget: 768 | LY: 775 | 5.5% Variance from LY
ER Visits: 59,394 | ER Admits: 6,900 | ER Conversion to I/P: 11.6%

Deliveries: 1,625 | Budget: 1,590 | LY: 1,639

Acute Discharges – Actual: 9,446 | Budget: 9,300 | LY: 9,362

Acute Patient Days - Actual: 44,870 | Budget: 44,117 | LY: 43,899

Adjusted Patient Days - Actual: 64,650 | Budget: 63,420 | LY: 63,159

Observations (as patient days) - Actual: 297 | Budget: 320 | LY: 292

Avg Daily Census – Actual: 244 | Budget: 240 | LY: 239

General Acute LOS – Actual: 4.75 | Budget: 4.74 | LY: 4.69

General Acute CMI - Actual: 1.52 | Budget: 1.57 | LY: 1.54

Medicare Acute LOS – Actual: 6.16 | Budget: 5.70 | LY: 5.63

Medicare CMI – Actual: 2.15 | Budget: 2.27 | LY: 2.22

Labor Metrix – December 2023

FTEs Total – Actual: 2,354 | Budget: 2,310 | LY: 2,312 | 2.0% Variance from LY

- Further review of costs & benefits data as related to labor costs

Labor Metrix – Year to Date

FTEs Total – Actual: 2,354 | Budget: 2,310 | LY: 2,351 | 0.1% Variance from LY

- Further review of costs & benefits data as related to labor costs

Collection & Debt Service Coverage Requirements – December 2023

- Bond Covenant Requirements: Days Cash on Hand: 123.0

- Debt Service Coverage: 2.12

AVOIC – December 2023 & Calendar Year to Date

- December 2023

Net Patient Revenues – Actual: \$1.4 | Budget: \$1.6 | Budget Variance: -\$257,356

Net Income – Actual: -\$108,036 | Budget: -\$105,089 | Budget Variance: -\$213,125

- Calendar YTD

Net Patient Revenues – Actual: \$16.1 | Budget: \$16.4 | Budget Variance: -\$266,721

Net Income – Actual: -\$2.1 | Budget: \$415,560 | Budget Variance: -\$2.5

MOTION: Dr. Farrukh made a motion to approve the December 2023 Financial Report; Seconded by Dr. Parazo. The motion passed unanimously.

IV. BOARD ORGANIZATIONAL MATTERS – Kristina Hong, NP, Chair

A. Nominations and Election of Board Officers (ACTION)

Board Chair: Dr. Parazo | Motion made by Ms. Hong; Seconded by Dr. Farrukh. The motion passed unanimously.

1st Vice-Chair: Dr. Krishna | Motion made by Dr. Farrukh; Seconded by Ms. Hong. The motion passed unanimously.

2nd Vice-Chair: Mr. Hofbauer | Motion made by Dr. Krishna; Seconded by Ms. Hong. The motion passed unanimously.

Secretary: Ms. Hong | Motion made by Dr. Farrukh; Seconded by Mr. Hofbauer. The motion passed unanimously.

Treasurer: Dr. Farrukh | Motion made by Dr. Parazo; Seconded by Mr. Hofbauer. The motion passed unanimously.

B. Standing Board Committee Appointments (ACTION)

- **Medical Quality Assurance Committee:** Dr. Krishna, Chair | Dr. Farrukh, Vice-Chair
- **Finance Committee:** Mr. Hofbauer, Chair | Ms. Hong, Vice-Chair
- **Retirement Advisory Committee:** Dr. Farrukh, Chair | Mr. Hofbauer, Vice-Chair
- **Compliance Oversight Committee:** Dr. Parazo, Chair | Dr. Krishna, Vice-Chair
- **Human Resources Committee:** Ms. Hong, Chair | Dr. Krishna, Vice-Chair
- **Audit Sub-Committee:** Dr. Farrukh, Chair | Dr. Parazo, Vice-Chair

MOTION: Dr. Parazo made a motion to approve the Board Committee Appointments; Seconded by Dr. Krishna. The motion passed unanimously.

V. NEW BUSINESS

- A. Adoption of Resolution 013124: Reimbursement of Temporary Advances made for Capital Expenditures (ACTION) – Edward Mirzabegian, CEO**

MOTION: Dr. Farrukh made a motion to approve Resolution 013124; Seconded by Dr. Krishna. The motion passed unanimously.

VI. CHIEF EXECUTIVE OFFICER'S REPORT (INFORMATION ONLY)

- CT3 Update & Opening
- Bi-Plane Update & Opening
- Behavioral & Rehabilitation Hospital Update
- ED Expansion Update
- New Hospital Building Finances

VII. PUBLIC COMMENT ON NON-AGENDA ITEMS:

- Public Comment by Kylah Terrell & Cindy Gillison

VIII. ADJOURNMENT: 6:35PM

 2/28/2024

Don Parazo, M.D., Chair