



Antelope Valley Medical Center

MEETING MINUTES

ANTELOPE VALLEY HEALTHCARE DISTRICT BOARD OF DIRECTORS MEETING – PUBLIC SESSION

Community Resource Center – Auditorium
44151 15th Street West, Lancaster, CA 93534

NOVEMBER 29, 2023

DIRECTORS PRESENT:

Kristina Hong, Chair
Doddanna Krishna, MD, 1st Vice-Chair
Don Parazo, MD, 2nd Vice-Chair
Abdallah Farrukh, MD, Secretary
Steve Hofbauer, NREMT, Treasurer

OTHERS PRESENT:

Edward Mirzabegian, Chief Executive Officer
Troy Schell, General Counsel
Pramod Kadamby, MD, Chief of Staff
Satya Dandamudi, MD, CMO
Kayla Martz, Executive Assistant to the CEO & BOD

START TIME: 7:00PM

- I. **REPORTABLE ACTIONS TAKEN IN EXECUTIVE (CLOSED) SESSION** – Kristina Hong, NP, Chair
 - A. Report on Actions on Claims Filed with the District (**REPORT**)
 - B. Medical Staff Recommendations (**REPORT**)

- II. **CONSENT CALENDAR – THE CONSENT CALENDAR, AGENDA ITEMS MAY BE ACTED UPON WITH ONE MOTION, A SECOND AND THE VOTE** – Kristina Hong, NP, Chair
 - A. Approval of Board Public Session Meeting Minutes of October 25, 2023 (**ACTION**)
 - B. Approval of Finance Committee Meeting Minutes of October 25, 2023 (**ACTION**)
 - C. Approval of Human Resources Committee Meeting Minutes of August 3, 2023 (**ACTION**)
 - D. Approval of Retirement Advisory Committee Meeting Minutes of August 14, 2023 (**ACTION**)
 - E. Approval of MSS-CME.1 Policy entitled CME PROGRAM MISSION STATEMENT (**ACTION**)
 - F. Approval of MSS-CME.3 Policy entitled COMMERCIAL SUPPORT AND EXHIBITS (**ACTION**)
 - G. Approval of MSS-CME.3 Attachment A entitled LETTER OF AGREEMENT FOR COMMERCIAL SUPPORT OF A CME ACTIVITY (**ACTION**)
 - H. Approval of MSS-CME.4 Policy entitled DISCLOSURE AND MITIGATION (**ACTION**)
 - I. Approval of MSS-CME.4 A-CME Planner/Facility Disclosure Form (**ACTION**)
 - J. Approval of MSS-CME.4 B-CME Planner/Facility Disclosure Form (RSS) (**ACTION**)
 - K. Approval of MSS-CME.7 Policy entitled CULTURAL/LINGUISTIC COMPETENCY (**ACTION**)
 - L. Approval of MSS-CME.7 Attachment A entitled CULTURAL/LINGUISTIC COMPETENCY & IMPACT BIAS FORM (**ACTION**)
 - M. Approval of MSS-CME.8 Policy entitled REGULARLY SCHEDULED SERIES (**ACTION**)
 - N. Approval of MSS-CME.11 Policy entitled CONTENT VALIDATION (**ACTION**)
 - O. Approval of MSS-CME.11 Attachment A entitled CONTENT VALIDATION FORM (**ACTION**)
 - P. Approval of MSS.CME.11 Attachment B (**ACTION**)
 - Q. Approval of QM-PC.1 Policy entitled PATIENT SAFETY PLAN (**ACTION**)

MOTION: Dr. Farrukh made a motion to approve the consent calendar; Seconded by Dr. Parazo. The motion passed unanimously.

III. COMMITTEE REPORTS & RECOMMENDATIONS

A. Finance Committee – Kristina Hong, NP, Chair

1. Approval of October 2023 - Financial Report (**ACTION**) – Nathan Dean, CFO

Statement of Income – October 2023

- Total Operating Revenue: Actual= 38.9 | Budget= 45.6 | LY= 41.0 | 7.4% Variance from LY
- Total Operating Expenses: Actual= 41.0 | Budget= 43.1 | LY= 43.2 | -4.9% Variance from LY
- EBIDA: Actual= 3.0 | Budget= 2.5 | LY= -2.1 | 243.0% Variance from LY
- Net Income: Actual= 1.1 | Budget= 291 | LY= -4.5 | 126.0% Variance from LY
- Mr. Dean noting strong operating profitability in EBIDA.

Statement of Income – Year to Date: Reviewed & Discussed

- Total Operating Revenue: Actual= 168.6 | Budget= 176.8 | 5.6% Variance from LY
- Total Operating Expenses: Actual= 164.3 | Budget= 166.5 | LY= 159.7 | 2.9% Variance from LY
- EBIDA: Actual= 4.2 | Budget= 10.3 | LY= -199 | 3,694% Variance from LY
- Net Income: Actual= -2.7 | Budget= 1.1 | LY= -11.3 | 75.5% Variance from LY

Payor Mix Graph – Reviewed

Medicare: 40.2% | Medi-Cal: 37.8% | Commercial: 19.5% | Other: 1.7% | Self-Pay: 0.7%

Admission Trends – Reviewed Data from October 2021 – October 2023

Volumes – October 2023

TOTAL SURGERIES: 694 | Budget: 655 | LY: 681 | 1.9% Variance from LY

- Mr. Dean noting strong volume growth in outpatient surgeries in the main OR.

TOTAL GI PROCEDURES: 356 | Budget: 363 | LY: 385 | -7.5% Variance from LY

TOTAL CC/IR/EP PROCEDURES: 145 | Budget: 157 | LY: 170 | -14.7% Variance from LY

Trauma Cases: 169 | Budget: 129 | LY: 128 | 32.0% Variance from LY

ER Visits: 10,018 | ER Admits: 1,123 | ER Conversion to I/P: 11.2%

Deliveries: 243 | Budget: 268 | LY: 276

Acute Discharges – Actual: 1,553 | Budget: 1,567 | LY: 1,543

Acute Patient Days - Actual: 7,157 | Budget: 7,433 | LY: 7,563

Adjusted Patient Days - Actual: 10,610 | Budget: 10,685 | LY: 10,792

Observations (as patient days) - Actual: 43 | Budget: 54 | LY: 44

Avg Daily Census – Actual: 231 | Budget: 240 | LY: 244

General Acute LOS – Actual: 4.61 | Budget: 4.74 | LY: 4.90

General Acute CMI - Actual: 1.53 | Budget: 1.57 | LY: 1.49

Medicare Acute LOS – Actual: 5.69 | Budget: 5.70 | LY: 5.85

Medicare CMI – Actual: 2.15 | Budget: 2.27 | LY: 2.16

Volumes – Fiscal YTD

TOTAL SURGERIES: 2,671 | Budget: 2,597 | LY: 2,693 | -0.8% Variance from LY

TOTAL GI PROCEDURES: 1,493 | Budget: 1,441 | LY: 1,463 | 2.1% Variance from LY

TOTAL CC/IR/EP PROCEDURES: 609 | Budget: 623 | LY: 1,463 | 1.0% Variance from LY

Trauma Cases: 544 | Budget: 513 | LY: 521 | 4.4% Variance from LY

ER Visits: 39,182 | ER Admits: 4,571 | ER Conversion to I/P: 11.7%

Deliveries: 1,013 | Budget: 1,063 | LY: 1,097

Acute Discharges – Actual: 6,220 | Budget: 6,217 | LY: 6,163

Acute Patient Days - Actual: 9,033 | Budget: 8,971 | LY: 8,956

Adjusted Patient Days - Actual: 29,505 | Budget: 29,491 | LY: 41,647

Observations (as patient days) - Actual: 165 | Budget: 214 | LY: 202

Avg Daily Census – Actual: 240 | Budget: 240 | LY: 266

General Acute LOS – Actual: 4.74 | Budget: 4.74 | LY: 4.65

General Acute CMI - Actual: 1.52 | Budget: 1.57 | LY: 4.65

Medicare Acute LOS – Actual: 5.93 | Budget: 5.70 | LY: 5.63

Medicare CMI – Actual: 2.10 | Budget: 2.27 | LY: 2.28

Collection & Debt Service Coverage Requirements – October 2023

- Bond Covenant Requirements: Days Cash on Hand= 117.2

- Debt Service Coverage: 2.86

AVOIC – October 2023 & Calendar Year to Date

- October 2023

Net Patient Revenues – Actual: \$1.3 | Budget: \$1.6 | Budget Variance: -\$362,990

Net Income – Actual: -\$249,706 | Budget: \$105,089 | Budget Variance: -\$354,795

- Calendar YTD

Net Patient Revenues – Actual: \$13.1 | Budget: \$16.4 | Budget Variance: -\$3.2

Net Income – Actual: \$-2.2 | Budget: \$415,560 | Budget Variance: -\$2.6

Mr. Rives offers public comment.

MOTION: Mr. Hofbauer made a motion to approve the October 2023 Financial Report; Seconded by Dr. Parazo. The motion passed unanimously.

2. Antelope Valley Healthcare District Fiscal Year 2023 Audit Results:
Recommendation to Accept & Publish (**ACTION**) – Nathan Dean, CFO

MOTION: Mr. Hofbauer made a motion to approve the FY2023 Audit Report; Dr. Farrukh. The motion passed unanimously.

IV. NEW BUSINESS

A. Approval of 3rd Amendment to CEO Employment Contract with AVHD (ACTION**)**

Mr. Rives provides public comment.

MOTION: Dr. Farrukh made a motion to approve the 3rd Amendment to the CEO Employment Contract; Seconded by Mr. Hofbauer. The motion passed unanimously.

V. CHIEF EXECUTIVE OFFICER'S REPORT (INFORMATION ONLY) – Edward Mirzabegian, CEO

- Facilities Update Power Point Presentation
- ED Expansion
- CT3 Addition Update
- Bi-Plane Update
- O2 Reserve Tank
- Infusion Center Update
- Managed Care Contract Update
- Thanksgiving Employee Appreciation Gift Card
- Christmas Tree Lighting Invitation: December 5th @ 5pm

VI. PUBLIC COMMENT ON NON-AGENDA ITEMS - None

VII. ADJOURNMENT: 7:22PM

X 
Kristina Hong, NP, Chair