



MEETING MINUTES
ANTELOPE VALLEY HEALTHCARE DISTRICT
BOARD OF DIRECTORS MEETING - PUBLIC SESSION
Auditorium, Community Resource Center
44151 15th St. West, Lancaster, CA 93534

OCTOBER 31, 2018

DIRECTORS PRESENT:

Kristina Hong, RN, Chair
Mateo Olivarez, 1st Vice Chair
Phil Tusso, M.D., 2nd Vice Chair
Don Parazo, M.D., Secretary

DIRECTORS ABSENT:

Abdallah Farrukh, M.D., Treasurer

OTHERS PRESENT:

Regina Rossall, AVH, Inc. Community Director
Kevin Von Tungeln, AVH, Inc. Community Director
Elizabeth Balfour, Counsel (by teleconference)
Trisha Guerrero, Executive Secretary, Board of Directors

SESSION IV WILL COMMENCE UPON THE ADJOURNMENT OF THE PUBLIC SESSION OF AVH, INC.

OPEN TO PUBLIC SESSION (SESSION IV)

The meeting was called to order at 8:33pm.

I. ACTIONS TAKEN IN EXECUTIVE (CLOSED) SESSION – Ms. Hong, Chair

A. Report on Actions on Claims Filed with the District (REPORT)

Ms. Hong reported unanimous approval of action on claims:

- AVHD201700984 – Motion to Return as Late
- AVHD201801059 – Motion to Ratify Rejection
- AVHD201801063 – Motion to Reject
- AVHD201801064 – Motion to Reject
- AVHD201600812 – Settlement Authority Request
- AVHD201500773 – Settlement Authority Request

B. Medical Staff Recommendations (REPORT)

Ms. Hong reported unanimous approval on recommendations of the Medical Executive Committee.

II. CONSENT CALENDAR – THE CONSENT CALENDAR, AGENDA ITEMS MAY BE ACTED UPON WITH ONE MOTION, A SECOND AND THE VOTE – Ms. Hong, Chair

- A. Approval of Board Public Session Meeting Minutes of September 26, 2018 (ACTION)**
- B. Approval of Finance Committee Meeting Minutes of August 29 and September 26, 2018 (ACTION)**
- C. Review and Approval of the Craneware Agreement Renewal (ACTION) – Mr. Butler**
- D. Approval of Added Architectural Services with RBB for Elevator Project (ACTION) – Mr. Rowerdink**



MEETING MINUTES
ANTELOPE VALLEY HEALTHCARE DISTRICT
BOARD OF DIRECTORS MEETING - PUBLIC SESSION
Auditorium, Community Resource Center
44151 15th St. West, Lancaster, CA 93534

OCTOBER 31, 2018

MOTION: Mr. Olivarez made a motion to approve the consent calendar: Dr. Parazo seconded. The motion passed unanimously.

III. COMMITTEE REPORTS & RECOMMENDATIONS

A. Finance Committee – Ms. Hong

1. Approval of September 2018 Financial Report (**ACTION**) – Mr. Brydon
MOTION: Mr. Olivarez made a motion to approve the September financials: Dr. Parazo seconded. The motion passed unanimously.
2. Review and Approval of AVH Non-Contractual Staff Increases (**ACTION**) – Mr. Brydon
MOTION: Mr. Olivarez made a motion to approve non-contractual staff salary increases: Dr. Parazo seconded. The motion passed unanimously.

IV. NEW BUSINESS

- A. Cerner Update (**INFORMATION ONLY**) – Mr. Butler/Mr. Brydon
- B. Report on AVH, Inc. Transition and Pension Plan (**INFORMATION ONLY**) – Mr. Mancino
- C. Report on Financial Aspects of AVH, Inc. Transition (**INFORMATION ONLY**) – Mr. Brydon
- D. Approval of Administrative Manual policy LD.10 entitled GRANT FUNDING (COMMUNITY CONTRIBUTIONS) (**ACTION**) – Ms. Salazar
- E. Approval of Administrative Manual policy LD.30 entitled USE OF HOSPITAL CREDIT CARDS (**ACTION**) – Ms. Salazar
TABLED
- F. Approval of Administrative Manual policy LD.36 COMMITMENT AUTHORIZATION LIMITS, CASH CONTROLS AND CHECK SIGNING AUTHORITY (**ACTION**) – Ms. Salazar
- G. Approval of Human Resources Manual policy PE.1.0 BULLYING, DISCRIMINATION, HARASSMENT AND RETALIATION PROHIBITIONS AND COMPLAINT PROCEDURE (**ACTION**) – Ms. Salazar
- H. Approval Compliance & Integrity Manual policy CIP.III.C RETALIATION/RETRIBUTION (**ACTION**) – Ms. Salazar
- I. Approval of Administrative Manual policy LD.33 CONTRACTUAL AGREEMENTS (**ACTION**) – Ms. Salazar

MOTION: Mr. Olivarez made a motion to approve items F – I under new business; Dr. Parazo seconded. The motion passed unanimously.

- J. Review and Approval of AVH Organizational Chart (**ACTION**) – Ms. Smith
REMOVED FROM THE AGENDA



MEETING MINUTES
ANTELOPE VALLEY HEALTHCARE DISTRICT
BOARD OF DIRECTORS MEETING - PUBLIC SESSION
Auditorium, Community Resource Center
44151 15th St. West, Lancaster, CA 93534

OCTOBER 31, 2018

V. INTERIM ACTING CHIEF EXECUTIVE OFFICER'S REPORT – Ms. Hong (INFORMATION ONLY)

Ms. Hong reported the approval of executive session meeting minutes and the approval of appointing Mr. Brydon as acting interim CEO.

VI. PUBLIC COMMENT ON NON-AGENDA ITEMS

Public comment provided by Mike Rives.

VII. ADJOURNMENT – 8:36PM

A handwritten signature in black ink, appearing to read "KH", written over a horizontal line.

Kristina Hong, RN, NP, Chair